

# ABSENCE SLIP

PRINT NAME: \_\_\_\_\_ DATE SUBMITTED TO OFFICE: \_\_\_\_\_

DATE ABSENT: \_\_\_\_\_ INSTRUCTOR: \_\_\_\_\_

REASON FOR ABSENCE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ATTACH NECESSARY DOCUMENTATION \*\*\*

**BOTTOM PORTION TO BE COMPLETED BY JATC OFFICE**

ATTEND COMMITTEE MEETING >>> YES \_\_\_\_\_ NO X \_\_\_\_\_

DATE OF MAKE - UP CLASS : \_\_\_\_\_

COMMITTEE REMARKS & ACTION TAKEN: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Work reports turned in on time: Yes \_\_\_\_\_ No \_\_\_\_\_ Reports in question \_\_\_\_\_

Review of work report evaluations & turning reports in on time: \_\_\_\_\_

\_\_\_\_\_

Review of class grades: Year-to-date GPA: Cumulative GPA: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPRENTICE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TRAINING DIRECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_

CHAIRMAN: \_\_\_\_\_ DATE: \_\_\_\_\_